

Information sheet

Manufacturer

ANZSCO: 133411

Group B

About this document

- › The following Information Sheet is for your reference only and should be used as a guide to assist with your Skills Assessment application to VETASSESS. This information is subject to change.
- › Please note that a Skills Assessment of the qualification involves assessment of both the qualification level and content. Qualifications are assessed according to the guidelines published by the Department of Education.
- › The employment assessment involves determining the skill level and relevance of the tasks undertaken.
- › Integrity checks may be conducted to verify the qualification and employment claims made in an application.

Job description

A Manufacturer plans, organises, directs, controls and coordinates the operations of a small manufacturing establishment.

Occupations not considered under this ANZSCO code:

- › Production Managers
- › Importers, Exporters and Wholesalers
- › Supply, Distribution and Procurement Managers

These occupations are classified elsewhere in ANZSCO or are not at the required skill level.












Production Manager (Manufacturing) is a VETASSESS Group B occupation

This occupation requires a qualification assessed as comparable to the educational level of an Australian Qualifications Framework (AQF) Bachelor or higher.

Applicants can fulfil the assessment criteria for this occupation in four different ways.

Qualification and employment criteria

Applicants must have fulfilled at least one of the following four criteria (1– 4):

GROUP B	Criteria for a positive Skills Assessment			
	Minimum comparable Bachelor or higher degree AQF level***	With highly relevant major field of study	Additional highly relevant qualifications*	Highly relevant employment duration**
1	 +	 +	N/A	 1 YEAR minimum
2	 +	No highly relevant major	 Minimum AQF Diploma level with highly relevant major	 2 YEARS minimum
3	 +	No highly relevant major	No additional highly relevant qualifications	 3 YEARS minimum
Pre-qualification methodology can apply to Group B occupations				
	Highly relevant employment duration**	With or without highly relevant major field of study	Additional highly relevant qualifications*	Comparable Bachelor degree AQF level
4	 5 YEARS minimum +  1 YEAR minimum Within last 5 years	+ N/A	+ N/A	+ 

* Additional qualifications in a highly relevant field of study include those comparable to the following levels:

- AQF Diploma
- AQF Advanced Diploma
- AQF Associate Degree or
- AQF Graduate Diploma

** Highly relevant paid employment duration (20 hours or more per week)

*** Bachelor degree or higher degree includes:

- AQF Master Degree or
- AQF Doctoral Degree

1–3

minimum years of employment highly relevant to the nominated occupation, completed at an appropriate skill level in the five years before the date of application for a Skills Assessment.

4

minimum 6 years of relevant employment required – Five years of relevant employment (can be outside the last 5-year period) in addition to at least one year of highly relevant employment within the last five years before applying.

Qualification and employment criteria continued...

* If employment is prior to the completion of the qualification at the required level, an applicant must have at least one year of highly relevant employment at an appropriate skill level within the last five years. The remaining five years of pre-qualifying period may be within the last ten years.

A positive assessment of both qualification level and employment duration is required for a positive Skills Assessment outcome.

Qualification

AQF Bachelor degree or higher degree. This includes qualifications assessed at AQF Bachelor, Master and Doctoral level.

Highly relevant major fields of study include:

- › Manufacturing
- › Operations Management

Manufacturing is the study of the planning, organisation and operation of manufacturing methods, processes, facilities and systems. Operations Management and Supervision is a program of study which prepares individuals to manage and direct the physical and/or technical functions of a firm or organisation, particularly those relating to development, production, and manufacturing.

Major fields of study which match the employment context are to be accepted for this occupation providing that:

1. The employment is highly relevant and assessed positively.

Employment Tasks

Highly relevant tasks include, but are not limited to:

- › Identifying business opportunities, devising new manufacturing processes and determining products to be manufactured
- › Developing business plans and implementing operational, marketing, human resource and pricing procedures
- › Researching and implementing regulatory and statutory requirements affecting manufacturing operations and the environment
- › Directing the activities of production, warehouse, distribution and other operating units
- › Maintaining quality control systems for manufacturing, waste disposal, delivery and other procedures
- › Coordinating orders for raw materials, supplies and equipment, and arranging packaging, delivery and wholesaling of products

- › Overseeing the coordination of after-sales service
- › Overseeing the provision of quotes for the manufacture of specialised goods and arranging contracts with customers
- › May devise and oversee the implementation of production run schedules.

Employment Information

The act of manufacturing is the conversion of raw materials and resources into finished products.

Applicants for this occupation must demonstrate they have held authority for the overall operations of a manufacturing company. They are expected to oversee the majority if not all the departments of the establishment, including production, finance, marketing and business development. It is common for Manufacturers to be self-employed or part owners of the establishment. Please refer to 'Supporting Material for Assessment' for documentation requirements relating to self-employed applicants.

Applicants who are limited in their responsibilities to the planning, directing, controlling and coordinating of the production activities within a manufacturing operation are classified elsewhere under the alternative occupation of Production Manager (Manufacturing) (ANZSCO code 133512), and therefore will not be considered relevant to the occupation Manufacturer. Similarly, applicants with roles focused on coordinating supply chain and procurement activities for manufacturing businesses also would not meet the breadth and scope of duties expected for the Manufacturer occupation.

Supporting Material for Assessment

When applying for a Skills Assessment, please ensure you submit sufficient evidence supporting your proof of identity, qualification and employment claims. A full list of the documents required can be found on the VETASSESS website.

If you are nominating this managerial occupation, you must submit an organisational chart. If you are unable to obtain an organisational chart from your employer, you must provide a statutory declaration outlining the required information and the reasons why you cannot provide the information.

If you are nominating this occupation, and you are self-employed, you are required to provide the following:

- a) Evidence of self-employment such as sole trading or business registration details and/or official statements issued by your (registered) accountant and/or legal team. The statement from your accountant or solicitor must include the accountant's or solicitor's letterhead, your full name, how long you have been continuously self-employed including official dates in each role, the nature of the business conducted, the signature and contact details of the accountant or solicitor

- b) Statutory declaration listing your main duties during self-employment;
- c) Payment evidence showing regular income from self-employment, such as client invoices together with corresponding bank statements and/or official taxation records;
- d) Supplementary evidence, such as contracts with clients or suppliers, client testimonials, evidence of projects completed, etc.

To further support your employment claims, you may also wish to provide supplementary documentation including:

- › Website links related to the company
- › Company Registration
- › Any further online information of relevance to your work
- › Any other documents relevant to your role.

Further requirements may apply

The requirements outlined in this information sheet relate to VETASSESS skills assessments for migration purposes. In relation to professionally practising the occupation in Australia, additional accreditation requirements may apply. Applicants are required to perform their own research to determine any additional accreditation requirements.



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